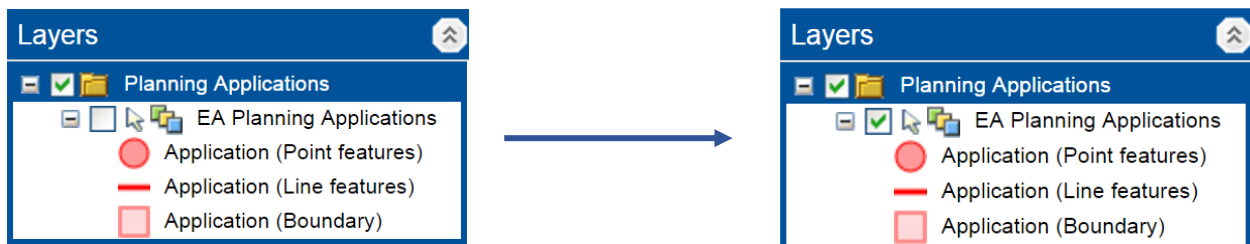**EAST AYRSHIRE COUNCIL'S**

ONLINE MAPPING – A USER GUIDE

1. Viewing Planning Applications

In order to view planning applications the layer must be selected. Rather than viewing all Planning Applications for all of East Ayrshire you are best to search for the application site through one of the search functions below, followed by selecting the layer by clicking on the box next to the layer name (E.g. EA Planning Applications) as shown below:
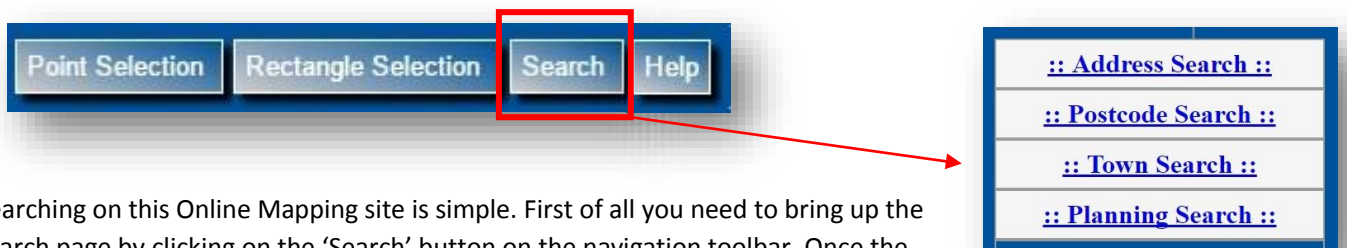

2. Toolbar functions

There are two separate toolbars on our Online Mapping: general mapping tools and output tools. These will each be explained in turn.

Output Tools

The buttons (shown below) are located at the top right hand side of the map. These are 'Output Tools' that can be used to gain valuable information from layers.

Searching

Searching on this Online Mapping site is simple. First of all you need to bring up the search page by clicking on the 'Search' button on the navigation toolbar. Once the 'Search' page has been selected four search options are available: Address, Postcode, Town and Planning.

Planning Search

The final search function allows users to search for Planning Application sites. Users who know the full planning application reference number would simply enter this, select 'Go' and the application result appears. By selecting 'Zoom' the map takes the user to the application site.

If users are not aware of the full application reference, part of the application reference can be entered.

For example, users can enter "17/" and a list of all the applications received in 2017 will be displayed at the right hand side.

The result displays the application number and site address. Users should select 'Zoom' to view the application site on the map. In order to view the boundary the 'Planning Application' layer needs to be selected.

Another valuable feature is that the 'Planning Applications' layer links directly to East Ayrshire Council's 'Online Planning Information System', where users can look at the selected applications details: Location plans, drawings, elevations, consultations, public comments, representations and reports. Simply select 'Point Selection', click on site and select 'Details'.

Please note that this OPIS link does not work for applications when their status is currently 'Received' or 'Invalid'. You will receiving the following message in "Planning Application details not available".

There are a number of additional 'Output Focused Tools' that will be useful to users.

Reference:
Go

Found (376) items

17/0001/PP
11 Rowallan Castle Estate Kilmaurs East Ayrshire KA3 2LP
Zoom

17/0004/PP
61 Whatriggs Road Bellfield Kilmarnock East Ayrshire KA1 3RB
Zoom

⊘ Clear All   ▣ Select All
↻ EA Planning Applications

Reference : 17/0424/PP

Site Address : 9 Stornoway Drive Southcraigs Kilmarnock East Ayrshire KA3 2GJ

Development Description : Erection of conservatory to rear of dwellinghouse

Application Status : REC - Application Received

Highlight   Details...

Address Search

House Number:

or House Name:

Street Name:

Town Name:

Go

Type any part of the address you are searching for. The user does not need to have the full address.

For example, type "Kilmarnock" into the 'Town Name' field and type "10" into the 'House Number' field then select 'Go'. This will run the search function. A list of the all the number '10' properties in Kilmarnock will be returned. From this the user can select one of the returned results and the map will zoom into that town, street or house.
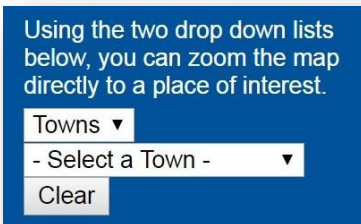
Postcode Search

The second search option is 'Postcode Search'. This allows the user to enter a full postcode (E.g. KA1 1HU). This will return one result which can be selected.

The 'Postcode Search' will also allow users to enter part of a postcode within East Ayrshire, for example, "KA1". A list of all the postcodes beginning in 'KA1' will be displayed. The results can be selected individually and the map will zoom into that postcode extent.

Postcode:

Go

:: Search Results ::

Search again...

The following match(es) were found.

1. KA1 1AA
2. KA1 1BA
3. KA1 1BB
4. KA1 1BD
5. KA1 1BE

Town Search

Using the two drop down lists below, you can zoom the map directly to a place of interest.

Towns ▾
- Select a Town - ▾
Clear

The third search option is a 'Town Search'. This allows users to easily navigate the map by selecting a specific town from the dropdown that they wish to view.
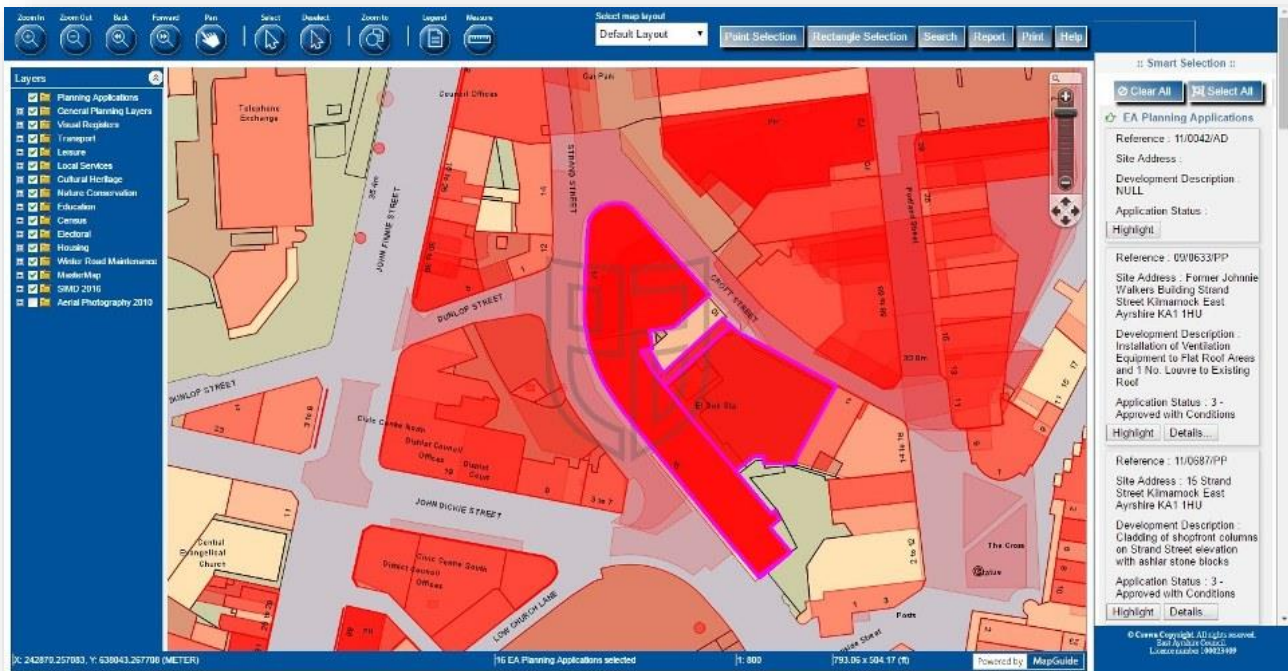
For example, Catrine. The map will automatically move to Catrine with all the selected layers still visible. The map zooms to the full extent of the town boundary.

Point Selection

Point Selection | Rectangle Selection | Search | Help

The 'Point Selection' function allows users to select a point on the map, for example, a particular building or house, and identify layers and information that relate to this location. This is a drill-down function. This means that the selection works down through all the features and layers that overlap the point. Please not this function will only work with the layers that are selected and visible.

For example, if the user would like to view all the planning applications for the 'Johnnie Walker Bond' building in Kilmarnock then they would select the layer, select 'Point Selection' and click on the building. The results will be displayed on the right hand panel as shown below:

The individual boundary for each feature can be shown by selecting 'Highlight'. To remove the selection simply press 'Clear All' at the top of the right hand panel and the layout will return to its original format.

Rectangle Selection

The principle behind the 'Rectangle Selection' function is the same as the 'Point Selection'. However, this involves drawing a frame on the map by selecting 'Rectangle Selection', clicking the start point and dragging to form a rectangle or square. Everything within the area you selected will be highlighted with the result populated in the right hand panel (as shown on the following page).

General Tools

The buttons shown above are located at the top left hand side of the map. There are a number of tools that can be used for easy navigation of the Online Mapping site.

Navigation Tools

Zoom In	→	Zooms into the area selected in consistent predetermined zoom steps.
Zoom Out	→	Zooms out of the area selected in predetermined zoom steps. You can also 'Zoom In' or 'Zoom Out' using the rolling the centre mouse-wheel forwards and backwards.
Back	→	Continuously takes you back to the previous zoom extent
Forward	→	This function returns the user to the original zoom extent (i.e. the EAC boundary)
Pan	→	This allows users to move across the map by clicking, holding and dragging the map to the desirable area.
Zoom to	→	Draw a frame on the map by clicking and dragging to form a rectangle. The map will then zoom into that area.
Legend	→	The legend is visible as default. However, it can be hidden using this button.

Selection Tools

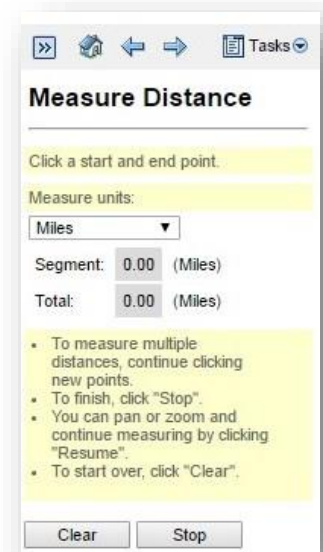|		
Select	→	Selection of individual features which are then highlighted
Deselect	→	All features that have been selected will be removed from the selection and no longer highlighted

Measure Tool

Features can be measured by selecting the 'Measure' command at the top left hand side. The 'Measure Distance' task will appear in the Task Pane on the right hand side.

Measure unit's options: Miles, Kilometres, Feet and Metres.

Click the map to specify the start and end points. In order to measure multiple distances, continue clicking new points.

To finish, click 'Stop'. You can pan or zoom and continue measuring by clicking 'Resume'. The measure results are displayed in the 'Segment' and 'Total' boxes.

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